



Martlesham Parish Council

Parish Room
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08.11.2024

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 13th November 2024** at 7.30pm.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Louis Linsley

Louis Linsley, Council Officer for Martlesham Parish Council

AGENDA

CP is committee paper, N/A is Not applicable

Time	Item	Action by committee	Ref
19.30	1. To appoint a Chairman for this meeting only	Appoint Chairman	N/A
19.32	2. Apologies	Note	N/A
19.33	3. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.34	4. Actions from last Meeting	Ongoing or on agenda. Note	N/A
19.35	5. PUBLIC FORUM		
	5.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	5.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
19.45	Items for consideration		
	6. Land Maintenance Contract March 2022 – April 2025		
	6.1 Preparation for new Land Maintenance Contract after April 2025 – Review of quotes for the addition of new sites	Consider	CP
19.50	7. Playground inspections and risk assessments		
	7.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP to follow
19.52	8. Sites		
	8.1 Jubilee Playspace – renewal of Martlesham Primary Academy Lease expiry date 20.02.25 – Site Meeting 27/11/24	Consider	CPs
	8.2 CCTV at the Jubilee Bike Trails	Consider	CP
	8.3 Doyle Electrical Quote for Maintenance of lights in the Runway Heritage Car Park	Consider	CP
	8.4 Charging Points at Runway Heritage Car Park being turned on	Note	

	8.5 Recreation Ground – installation of junior football goal posts delay to new clerk	Consider	CP
20.05	9. Finance		
	9.1 Pending expenditure	Agree	CP
	9.2 Budget 2024/25	Consider	CP
	9.3 Payments for approval	Agree	CP
	9.4 Income & Expenditure report	Note	CP
	10. Litter		
	10.1 Litter Update – Verbal Update from Cllr Richard Staines	Consider	
	10.2 McDonalds Litter in Community Hall Car Park and the Heath	Consider	CP
	10.3 To review the Parish Council's system of litter picking	Consider	CP
	11. Policies and Procedures		
	11.1 Review Policies	Consider	CP
	11.2 Volunteer Policy	Note	CP
20.43	12. Working Groups		
	12.1 Community Orchard Working Group Update	Note/consider	CP
	12.2 Martlesham Climate Action Request for a water metre	Consider	CP
	12.3 Greenest County Community Network Update	Note	
	13. Trees		
21.03	13.3 Tree Warden Report: November/December 2024	Consider	CP
	14. Rights of Way		
21.06	14.1 Rights of Way in Martlesham Obstructed	Consider	CP
	15. Green Cluster meeting –West Deben Green Cluster		
	15.1 Update from Cllr Hall		
21.11	Items for noting		
	16. Sites		
21.13	16.1 Martlesham Common LNR any update?	Note	
21.16	17. Sensory Area project		
	17.1 Progression of Sensory Area Project	To Note	
	18. Biodiversity		
	18.1 Proceed with Council Biodiversity Action Plan and Biodiversity Policy to note	Ongoing	
	18.2 County Wildlife Site Network	Note	
	19. Working Groups		
	19.1 Recreation Ground & Kronji's Piece Steering Group update	Nothing to report.	
	19.2 Green Infrastructure Workshop update	Note	
	20. Social media and newsletter items (November/December)		
	20.1 List items		
	21. Items for consideration at the next R&AC meeting		
	21.1 List items		